

## Restoration Agreement

1. This restoration agreement is an application to do work in an area, which is under moratorium status with the City of Chicago. The City reserves the right to restrict work within the moratorium area unless the work is emergent. The onus is on the applicant to provide sufficient information about what and who (Contractor and subcontractors) will be involved with restoring the public way.
2. The *Instructions for Submission* are detailed on the bottom of the last page of the restoration agreement. Any questions or concerns may be emailed to those contacts. The intent is to save time and travel for the applicant. The negotiation may occur without having to visit 30 N. LaSalle, Suite 500 in person.

Whenever possible, the form is to be filled out, signed, scanned and emailed, per the Instructions for Submission. Photos may either be embedded in the document or emailed separately. The document may be faxed; however, the photo resolution may be too low for use – consider mailing or hand delivering final application, if necessary.

3. Photo quality must be clear and color. The intent of the pictures is to capture existing conditions and the typical features of the subject site, as well as improved site once it is restored. Screen captures of Google Streetview are not acceptable; however, the vantage point of the public way is a good example. Provide photo documentation that may be filed for future use should questions arise about the site before and after it was affected by the construction within the moratorium area.

Photos of existing conditions must be taken within one month of application and must reflect the most current conditions prior to construction; photos of improvements must be submitted within two weeks following completion of work. This timeframe is a condition of this restoration agreement.

4. The *Work Location and Description (Scope of Work)* section on the first page may be brief, but must describe the nature of construction that will disturb the moratorium area.
5. The *Restoration scope and list of subcontractors* section provides a typical list of scope items that may be included in a restoration project. The Contractor must assess the site conditions and amenities within the public way prior to this application in order to:
  - Account for all of the elements within the typical section to be disturbed,
  - Obtain the necessary information to accurately restore,
  - Hire the appropriate subcontractors as necessary, and
  - Coordinate a work plan that may be executed expeditiously.

This section must detail this information in order to prove that the Contractor acknowledges the elements of the restoration and the methods by which construction must occur to restore the moratorium area. Use additional sheets and provide plans as necessary.

Submission of an anticipated work schedule and completion date is required prior to approval of this restoration agreement.

6. In the event that information is deemed incomplete or unsatisfactory, this agreement will be rejected and the moratorium will be enforced.
7. City may require aldermanic support letter and participation in community coordination prior to approval. See requirements at top of application.

DATE: \_\_\_\_\_



**Restoration Agreement**

- Restoration Agreement Status?  Approved  
 Rejected  
 On Hold Pending:  
 Detailed Drawings  
 Review Meeting  
 Special Requirements (Subs, Materials, etc.)  
 Aldermanic support letter (If yes, please attach)

\_\_\_\_\_  
CDOT Approval Signature and Date

I understand that I am working in a Streetscape **Moratorium** area. Per the information below, I fully understand the existing site conditions and the scope of work required to reconstruct the disturbed area to a condition as it was found or better.

Client Information

Permit Originator or Utility Co.: \_\_\_\_\_

Point of Contact: \_\_\_\_\_

(Client name, phone #)

Email Address: \_\_\_\_\_

Prime Contractor Info

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax#: \_\_\_\_\_

Email Address: \_\_\_\_\_

Work Location and Description

Location of work: \_\_\_\_\_

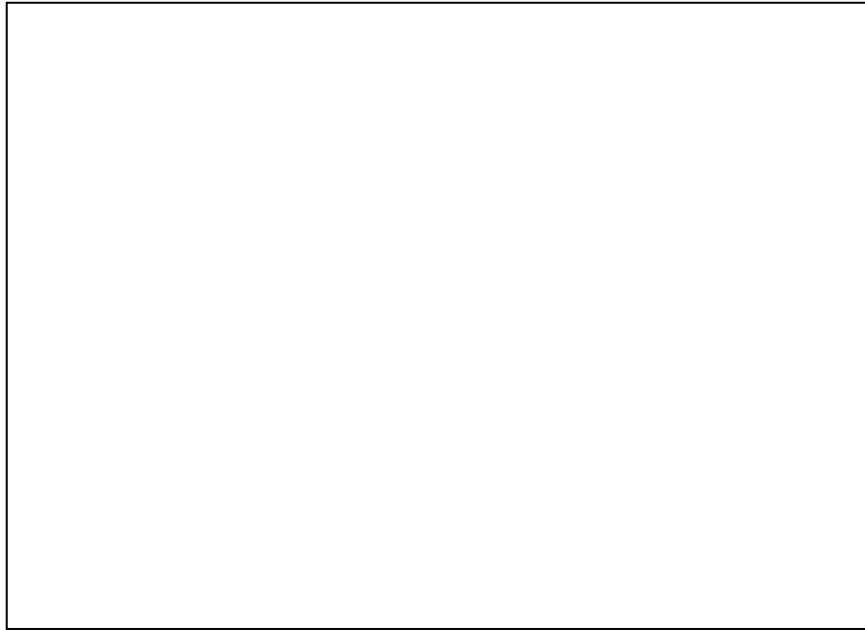
Ward \_\_\_\_\_

Proposed Scope \_\_\_\_\_

(Use additional sheets as necessary)

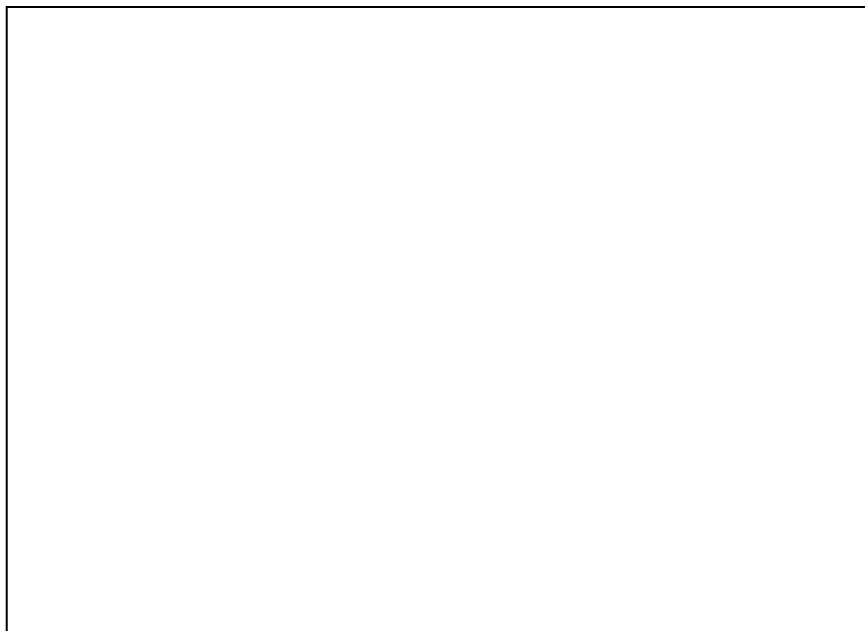
Site Photos (add sheets as necessary to capture limits of project)

Existing Conditions Site Photo(s) below:



Post Conditions Site Photo(s) below (Submit amended sheets no later than 2 weeks after work completion):

Note: This photo will be shared with City inspections as a reference and for their file as well. Submission of this photo will complete this report for the file.



Restoration scope and list of subcontractors (Check all that apply and provide subcontractor name and contact information):

- Street resurfacing/restoration required (Subcontractor: \_\_\_\_\_)  
Restoration agreement in place?  Yes  No
- Textured asphalt Streetprint or Brickprint crosswalks. Subcontractor: \_\_\_\_\_)
- Restoration of site between back of curb and building right-of-way?  Yes  No
- Sidewalk and ADA ramps (Subcontractor: \_\_\_\_\_)
- Decorative sidewalk/ parkway pavers (Circle one: Unit, Permeable)  
(Subcontractor: \_\_\_\_\_)
- Decorative planters with curb and fencing and any irrigation systems to these planters.  
(Subcontractor: \_\_\_\_\_)
- Decorative sidewalk medallions. (Subcontractor: \_\_\_\_\_)
- Trees within 20' of the work zone must be protected. (Subcontractor: \_\_\_\_\_)  
Note: Any damages to trees is subject to a fine as per city ordinance any and all damages to trees is subject to a fine as per city ordinance any and all disturbed landscaping must be REPLACED in kind and warranted for 1 year.
- Other (Street furniture; colored/stamped concrete, etc.): \_\_\_\_\_

\_\_\_\_\_  
(Use additional sheets as necessary)

**Projected completion date of all restoration work associated with this permit:** \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Prime Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Permit #: \_\_\_\_\_

Instructions for Submission

Please email completed and signed form with embedded photo(s) to the attention of:

Kalwasinski, Jerry [Jerry.Kalwasinski@cityofchicago.org](mailto:Jerry.Kalwasinski@cityofchicago.org)

Janet Attarian [Janet.Attarian@cityofchicago.org](mailto:Janet.Attarian@cityofchicago.org)

Upon receipt and review of completed and signed form, the Streetscape program will reply by email to any questions or concerns. Otherwise, the form will be signed by Streetscape and forwarded to CDOT Permitting Department to release the permit.

You may otherwise deliver a hardcopy of the completed and signed form to the attention of:

Janet Attarian  
Project Director  
Division of Project Development, Livable Streets Program  
Department of Transportation  
30 North La Salle Street Suite 500  
Chicago, Illinois 60602

Or fax to the attention of Janet Attarian Project Director 312-744-3958



COPIES TO BE FILED WITH: Streetscape, Permits, Inspections, Contractor

Restoration Agreement Form for CDOT Permit # \_\_\_\_\_